

Department of Health and Human Services · Division of Public and Behavioral Health  
Substance Abuse Prevention and Treatment Agency (SAPTA)

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**STATEWIDE EPIDEMIOLOGY WORKGROUP (SEW)  
MEETING MINUTES**

**DATE:** July 29, 2016  
**TIME:** 9:00 a.m.  
**LOCATION:** Div. of Public and Behavioral Health  
4150 Technology Way, Third Floor  
Hearing Room 303  
Carson City, Nevada 89706

**Video-Conference**  
Southern Nevada Adult Mental Health Services  
6161 W. Charleston Blvd.  
Building 1, West Hall Conference Room  
Las Vegas, Nevada 89146

**Tele-Conference** Call-In Number: (888)-363-4735  
Access code: 3818294

**SEW Committee Members Present**

Brad Towle  
Eric Ohlson  
Ingrid Mburia  
Jennifer DeLett-Synder  
Julia Peek - Chair  
Marco Erickson  
Paul Parker  
Stephanie Pyle  
William Gazza  
Yenh Long

NSHD - Health Statistics, Planning, Epidemiology, & Response  
Washoe County School District  
DPBH - Maternal Child Health Services  
Join Together Northern Nevada  
DPBH - Office of Public Health Informatics and Epidemiology  
Nevada Department of Education  
Clark County Coroner's Office  
CASAT, UNR  
Clark County Coroner's Office  
Board of Pharmacy

**SEW Committee Members Absent**

Gwen Taylor  
Ihsan Azzam  
John Milby  
Monica Adams  
Pauline Salla  
Richard Egan  
Sally Jost  
Sue Meuschke  
Wei Yang

ACCEPT  
Epidemiologist, DPBH  
Douglas County Sheriff's Office  
Southern Nevada Health District  
DCFS - Juvenile Justice Programs Office  
Office of Suicide Prevention  
Clark County School District  
Nevada Network Against Domestic Violence  
Nevada Center for Health Statistics and Informatics, UNR

**Others Present**

Andrea Rivers  
Eric McIntyre  
Janet Porter  
Kathryn Rose  
Kyra Morgan  
Michael McMahon  
Michelle Berry  
Taylor Lynch

Division of Public and Behavioral Health  
Division of Public and Behavioral Health  
Center for the Application of Prevention Technologies  
Positive Behavior Interventions and Supports  
Division of Public and Behavioral Health  
Division of Public and Behavioral Health  
Center for the Application of Substance Abuse Technologies  
University of Nevada, Reno

**SAPTA Staff Present**

Bill Kirby  
J'Amie Frederick  
Janeen Silva  
Kyle Devine  
Martie Washington  
Meg Matta  
Natalie Presta

Health Program Specialist  
Administrative Assistant  
Administrative Assistant  
Interim Bureau Chief  
Health Program Manager II  
Health Program Specialist  
Business Process Analyst II

- 1. Welcome and Introductions**  
Julia Peek called the meeting to order at 9:05 a.m. A quorum for the SEW was established.
- 2. Public Comment**  
There were no public comments.
- 3. Approval of January 29, 2016 and April 29, 2016 Meeting Minutes**  
Marco Erickson motioned to approve the January 29 and April 29 meeting minutes, Brad Towle seconded, and the motion unanimously passed.
- 4. Nominate and Appoint New Members**  
Monica Adams has resigned from her position, and a new co-chair needs to be selected. Stephanie Pyle asked that this item be tabled so that members can send nominations. Ms. Peek asked that all nominations be sent to her. Item number four was tabled.
- 5. Review and Approve SEW Bylaws**  
A motion was made to approve the Bylaws by Eric Ohlsen, seconded by Stephanie Pyle, and passed unanimously.
- 6. Review and Approve SEW Logic Model**  
Ms. Peek asked for acronyms to be defined in the final draft. A motion was made to approve the SEW Logic Model by Stephanie Pyle, seconded by Paul Parker, and passed.
- 7. Opioid Data Internship Presentation**  
Eric McIntyre's presentation can be found at the following link:  
<http://dpbh.nv.gov/Programs/ClinicalSAPTA/Meetings/SEWAgendasMinutes/>.
- 8. Discuss Strategic Planning Session**  
Janet Porter spoke regarding the Strategic Planning Session. Ms. Porter would like to have the session on September 29.
- 9. Update on Epidemiological Profile**  
Ms. Peek stated Washoe County should have a final draft of the Epidemiological Profile soon, this profile will be the model for other counties and coalitions as we move forward. This profile will be used for interventions and evaluations. The statewide report will use the same basic model, however addition information will be added that does include the coalition and county level reports. The profile will target the mental health, substance abuse, and co-occurring population. Washoe, Churchill, Elko, and Clark County expect a final draft to be completed within the next two months. Any feedback should be sent directly to Ms. Peek for review.
- 10. Discussion and Approval of Agenda Items for Next Meeting**
  1. Approval of July 29, 2016 meeting minutes
  2. Nominate and appoint MPAC Co-chair
  3. Nominate and appoint new MPAC members
  4. Dr. Yang present on CRANs and Baby bears
  5. YRBS updates

6. SEW strategic planning session

**11. Public Comment**

There was no public comment.

**12. Adjournment**

Meeting was adjourned in due form at 9:41 a.m.